

# Requesting an Independent Educational Evaluation at Public Expense

The IDEA gives parents the right to have their child evaluated independently. This means you have the right to have your child evaluated by someone other than the staff who work for the school system.

Remember, the purpose of an evaluation is to see if your child has a disability and, if so, what their special educational needs are.

In some cases, you may pay for the Independent Educational Evaluation (IEE). In other cases, the school system may pay for it, which is called an IEE at public expense.

If you want the school to pay for the IEE, you will need to make your request BEFORE any independent testing is done.

A few reasons why parents may request an IEE at the Public Expense would be:

- You believe the original evaluation was incorrect or incomplete and additional tests are needed.
- The evaluation was not done in the child's native language.
- The evaluation was not completed with needed accommodations (for example, in braille or sign language).

Today's Date (include month, day, and year)

Your Name  
Street Address  
City, State, Zip Code  
Daytime telephone number

Name of Person to Whom You are Writing  
Title  
Street Address  
City, State, Zip Code

Dear (name),

My son/daughter, (child's name), is in the ( ) grade at (name of school), in (teacher's name) class. He/She was evaluated for special education services in (month/year). I am writing to request an Independent Educational Evaluation at public expense, for the following reasons: (BRIEFLY list your reason(s). Be very specific. For example,)

"I disagree with the evaluation results because..."

"The evaluation should have included..."

"Evaluation should have been done in the area of..."

I would like this Independent Educational Evaluation at the public expense to be done as quickly as possible so that we can fully address (child's name) needs. Please respond as soon as possible and send me copies of the school's guidelines for this. My daytime telephone number is (give your phone number). Thank you.

Sincerely,

Your Name

cc: your child's principal  
your child's teacher



Once a parent requests an IEE at public expense, the school must do one of the following without unnecessary delay:

1. Provide the LEA's IEE criteria and information about where an IEE may be obtained; or
2. Request a due process hearing without undue delay to show that the school's evaluation is appropriate.

**Results from an IEE must be considered by your child's IEP team when decision's are made regarding your child's free appropriate public education (FAPE), identification, eligibility, or placement.**